

Role Description

Teacher – Case Manager

Position title:	Teacher – Case Manager
Main purpose of the role:	Working within College teams to assist classroom teachers to develop and effectively implement responses for students that require additional adjustments and specialized Tier 3 intervention
Responsible to:	Learning Enrichment Coordinator
Responsible for:	Assisting classroom teachers to effectively implement response for students within Tier 3 intervention.
<p>Key result areas:</p> <p>In partnership with colleagues and through the support of the College, the staff member is required to:</p> <ol style="list-style-type: none"> 1. Christlikeness – Have an understanding and commitment to living like Christ and making Him known through the ministry of the College (Mission/Ethos) 2. Learning - Commit to maintaining currency of professional knowledge and skills, and participate in the school renewal processes (Professional Learning) 3. Excellence - Demonstrate, develop and maintain both effective practices related to their position and positive relationships with students and colleagues (Professional Practice) 4. Attitude – Demonstrate a proactive approach to <u>protecting</u> and <u>enhancing</u> culture that produces confidence and reflects Christ-like attitudes and actions (Professional Responsibility) 5. Respect - Foster and develop appropriate professional relationships with parents, carers and the wider school community (Professional Engagement) 	
<p>Statement of responsibility:</p> <p>The work of the Case Manager will be consistent with the College’s mission statement; CLEAR values and pedagogy; Code of Conduct for employees; and published policies, procedures and practices.</p> <p>The Case Manager uses appropriate knowledge and skills to ensure that staff are empowered to facilitate quality student assistance and behaviour education and wellbeing support consistent with the Christian faith, achieved through effective assessment, theoretical application and data review.</p>	
<p>Scope of the position:</p> <p><u>Christlikeness (Mission/Ethos)</u></p> <p>Staff at Parklands Christian College have a personal relationship with Christ that forms the basis by which they serve, understanding of and commit to supporting and enhancing the mission and ethos of Christian Education within the school by:</p> <ul style="list-style-type: none"> • Actively <u>supporting and enhancing</u> the faith life and values of the school. • <u>Ensuring</u> that the teachings, values and practices of the Christian faith form a foundation for learning, teaching and caring for others. 	

- Establishing positive relationships including engagement in the pastoral care of students and supporting their spiritual and moral development.
- Protecting and enhancing College culture
- Implement reflective practices for improvement

Learning (Professional Learning)

Staff at Parklands Christian College are lifelong learners and commits to maintaining currency of professional knowledge and skills and participating in the school renewal processes by:

- Evaluating student care & wellbeing practices by participating in professional supervision.
- Maintaining and demonstrating knowledge of relevant contemporary theoretical approaches and clinical skills.
- Maintaining a high level of knowledge relevant to their student care & wellbeing areas including child protection and policy application.

Regularly engaging in collaborative processes through which they share knowledge of key theory, clinical skills and research with colleagues.

Excellence (Professional Practice)

Staff at Parklands Christian College demonstrate effective theoretical and clinical skills which supports the development and maintenance of positive relationships with students and colleagues by:

- Explain, interpret and promote our **College CLEAR Values and Pedagogy**, and embedding these in systems and practices that ensure their longevity and relevance
- Creating a nurturing and ordered **behaviour education** environment which is person-centred, supportive, cooperative and aligned with relevant student care & wellbeing policies, documents and practices.
- Collaboratively developing and implementing quality **staff and student care & wellbeing programs** and appropriate theory; evaluating their effectiveness; assessing and reporting student progress and development outcomes; and reporting these to students, parents and the community.
- Implementing effective, adaptive, inclusive and equitable practices and theoretical approaches.
- Proactively and collaboratively engaging in professional renewal practices to enhance student outcomes and improve the College's affective ability to care.
- Working collaboratively with the Education Executive, teachers and other staff members in contributing to the professional life and improvement of the school.
- Providing effective supervision of staff and students and contribute to the health and safety of the workplace.
- Providing reflection opportunities and practices for staff improvement and growth.

Attitude (Professional Responsibilities)

Parklands Christian College demonstrate a proactive approach to protecting and enhancing culture that produces confidence and reflects Christ-like attitudes and actions by:

- Communicating and demonstrate effectively the "way we do things" at Parklands
- Communicating effectively "how we want to be and act like Christ" (Christlikeness) at Parklands
- Actively promote a Christian Worldview and an associated philosophy of education
- Provide clear vision and goals to staff and students
- Adopt and promote an outlook of "hope" that staff and students can grasp and attain

Respect (Professional Engagement)

Staff at Parklands Christian College respects, fosters and develops appropriate professional relationships with parents, carers and the wider school community by:

- Valuing and supporting the distinctive role of parents and carers as partners in the learning and teaching process.
- Encouraging and supporting the involvement of the school and students in the life of the church.
- Engaging the wider community, where appropriate, in student care & wellbeing programs.
- Supporting, as appropriate, the involvement of the school in special events and celebrations.

Annual Checklist

In consultation with the College leadership team, you will have responsibility for leading the following activities and delivery of the following key tasks:

Case Manager

- Demonstrate an understanding of the processes integral to the annual Nationally Consistent Collection of Data (NCCD)
- Collaborate/Consult with other school support personnel.
- Develop and review ISP profiles
- Consult/liaise with therapy services, outside agencies or professionals support personnel to facilitate the students' access to education.
- Meet regularly with the Learning Enrichment Coordinator to discuss adequate intervention processes are taking place to support student improvement.
- Co-teach to facilitate inclusion for Tier 3 students.
- Facilitate alternative conditions for homework, assessment and examinations
- Provide one-on-one or small group assistance/ instruction as required.
- Work with the Learning Enrichment and Curriculum Coordinator to maintain the tiered approach to educational inclusion.
- Use College resources for literacy and numeracy Tier 3 intervention.
- A commitment to Christian Education and a clear understanding of the ethos of Christian Schools.
- Hold a Bachelors of Education and a Diploma/ Certificate in Special Education or demonstrate equivalent competencies.
- Understanding of, and experience in, the rationale and implementation of outcome-based methodologies.
- Excellent interpersonal and communication skills.
- Collaborative approach with staff members, students and parents.
- Be flexible and adaptable in their approach to work practices and management strategies.
- Be committed to ongoing personal and professional learning, formation and growth.
- Respect the confidentiality of all information about a child.

Commencing in Term 3, 2022. Full Time. With a probationary period of 6 months.