



Parklands
CHRISTIAN COLLEGE
Foundations for life

Parklands Christian College COVID SAFE MANAGEMENT PLAN

Approved by Gary Cully (Principal)

Reviewed and current as of 7th August 2020

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Introduction

The principles in this document will outline how our community will resume at Parklands Christian College. Our highest priority is to keep all stakeholders including staff, parents, teachers and students safe and to minimise the risk of transmission within the Parklands Community. The information in this plan should be read in conjunction with current government regulations and health advice relating to Covid-19. This plan and procedures associated with this plan may be updated as necessary to ensure current best practice standards and measures for Covid-19 risk mitigation.

Commitment to Students, Staff and College Community

Parklands Christian College and its executive team strive to ensure the health and safety of all students, staff and college community. The operational team of the college seek to eliminate the risk of exposure to COVID-19 where reasonably practicable.

If circumstances do not permit elimination of the risk of exposure to COVID-19, Parklands Christian College will endeavour to minimise that risk, as far as is reasonably practicable.

Parklands Christian College is committed to protecting all students, staff and the wider college community from the risk of exposure to COVID-19 by the following, but not limited to:

- Providing safe working from home options for staff and students
- requiring all staff and students to practice physical distancing where practically possible
- requiring all staff and students to practice good hygiene, in line with QLD health hygiene information.
- requiring all staff, students and college visitors to stay home when sick, and
- cleaning the college regularly and thoroughly in line with our Parklands Christian College COVID Safe Cleaning Program.

We also acknowledge the risk of contractors and visitors on college grounds regularly. Our commitment to the college and all of its members is to ensure their undertaking does not put the health and safety of our college community at risk of contracting COVID-19.

We will protect our college community from the risk of exposure to COVID-19 by, but not limited to:

- requiring contractors and visitors to practice physical distancing, including through contactless deliveries and payments
- requiring them to practice good hygiene before, during and after site visit,
- requiring contractors and visitors to stay away from the workplace, unless essential
- requiring all contractors and visitors to sign into and out of the school
- requiring all contractors and visitors to practice physical distancing where practically possible
- requiring all contractors and visitors to stay home when sick

Commitment to maintain the workplace and facilities

Parklands Christian College is committed to maintaining the workplace to ensure the work environment does not put students, staff and the college community and others at risk of contracting COVID-19.

The college executive and operational members are committed to maintaining a safe work environment by, but not limited to:

- cleaning the workplace regularly and thoroughly in line with our Parklands Christian College COVID Safe Cleaning Program.
- Engagement of outside contractors to provide level 1 – disinfectant cleaning of all high touch point areas
- restructuring the layout of the college where practically possible to allow for physical distancing, and
- limiting the number of people in various areas of the college at any given time as per QLD Government social distancing guidelines
- College commitment to provide adequate facilities in the workplace to protect our students, staff, college community and others from contracting COVID-19.

Facilities we provide but not limited to are:

- washroom facilities including adequate supply of soap, water and paper towel
- hand sanitiser, where it is not possible for staff and students to wash their hands, and
- staff rooms, classrooms and all common areas that are regularly cleaned and allow for physical distancing.
- Provide staff and students with regular breaks to use these facilities, particularly to allow to wash their hands.
- All sporting equipment sanitised including washing of all bibs and jerseys etc. in line with the college PCC Covid 19 return to sport plan.

Commitment to provide information, training, instruction and supervision

The college executive and operational members are committed to providing all staff, students and college community with any information or training that is necessary to protect them from the risk of exposure to COVID-19.

Information and training includes, but not limited to:

- providing guidance on how to properly wash hands via signage around the college, reminders via email to all staff and students regularly
- training staff and students in how to fit and use any necessary personal protective equipment (PPE) especially cleaning and grounds teams members. Record keeping of all training is kept.
- training staff and students to exercise adequate cleaning practices throughout the day. Via email reminders, covid approved training programs and advice from specialised department covid plans e.g. Parklands Christian College COVID Safe Cleaning Program
- providing staff with instructions on how to set up a safe home workplace. This is achieved via the college Working from Home Policy and Telecommuting Checklist which is filled out and returned by all staff working from home and
- providing staff, students and the parklands community with instructions on staying home from the college if sick.

Commitment to consult

The college executive and operational members are committed to consult with staff, students and all governing bodies on health and safety matters relating to COVID-19. Upon consultation, the college will provide members the opportunity to express their views and raise *WHS* concerns. The college executive and operational members will take the views into account assess and advise members of the outcome of consultation.

The college executive and operational teams will consult with various members:

- when a risk assessment is in progress
- when decisions are made on *control measures* to use to manage the risk of exposure to COVID-19 (e.g. decisions on working from home arrangements, or restricting the, workplace to allow for physical distancing)
- when decisions are made about the adequacy of the workplace facilities to allow for *control measures* such as physical distancing and hygiene
- when the college executive and operational members propose other changes that may affect the health and safety of workers, and
- when any procedures that have an impact on the *WHS* of staff, students and the college community change.

The college executive and operational members extend the opportunity to staff, students and the college community to express their views and raise *WHS* issues that may arise directly or indirectly because of COVID-19. The college respect the views of all members and take these views into account when making decisions. All members will be advised of college decisions regarding COVID 19 matters.

Commitment to Vulnerable Staff

If there is a reasonable concern that vulnerable staff will be exposed to a serious risk to their health and safety from an immediate or imminent hazard such as COVID-19 virus, the college executive and operational team will continue as it has done to provide suitable alternative work options, including doing other tasks that they are trained or able to do, or performing their work from another location, such as working from home. Suitability will be determined by conducting a risk assessment. All information will be provided to the college board of directors and all information will be confidential.

Commitment to Mental Health as a result of COVID 19

These are unprecedented times for all members of our college community. The College executive and operational members are committed to assisting staff and students with the many psychological and psychosocial hazards associated/arising as a result of the COVID 19 pandemic. We endeavour to make staff and students feel comfortable to discuss their concerns so that together we can better understand their feelings. Once we understand their concerns, we will ensure we are doing everything practicably possible to eliminate and manage those concerns.

Commitment to Discrimination as a result of COVID 19

Discrimination against workers for raising work health and safety concerns in the workplace will be investigated.

We encourage staff, students and the Parklands Community to raise any concerns they have in relation to the COVID-19 virus and how it is managed on campus.

Our Commitment to Compliance

Our Commitment to Compliance Parklands Christian College is committed to adhering to all Local, State and Federal directives issued in relation to COVID 19. The college regularly consults with these governing bodies which continues to keep the Parklands community informed. The college executive and operational members remain active and focused on updating our COVID safe plans as restrictions continually change. The college community continue to work diligently for the continued safety of all students, staff and their families

Summary

Our leaders and college community members have compassionately and courageously continued to serve, lift and strengthen us throughout the dangers and difficulties of the Covid-19 crisis. Our Staff, students and their families are commended for their unwavering support of the college, and their commitment to the Parklands Christian College family has been inspirational. Through the unity of God we will together as a family continue to grow and nurture our parklands staff and students throughout this difficult season. We sincerely thank all of you for your prayers and messages of support.

Useful Links

The Queensland Government's COVID-19 website:

<https://www.covid19.qld.gov.au/>

Queensland's Roadmap to Easing Restrictions:

https://www.covid19.qld.gov.au/_data/assets/pdf_file/0016/127150/DPC7309-COVID-19-Restrictions-roadmap.pdf

Travel restrictions to remote communities:

<https://www.datsip.qld.gov.au/coronavirus/travel-restrictions-remote-communities>

Roadmap to easing restrictions for Queensland's remote communities:

<https://www.datsip.qld.gov.au/resources/datsima/covid/remote-communities-roadmap.pdf>

Industry COVID Safe Plan information:

<https://www.covid19.qld.gov.au/government-actions/covid-safe-businesses>

Factsheet for individual businesses opting in-to an Industry COVID Safe Plan:

https://www.covid19.qld.gov.au/_data/assets/pdf_file/0016/129040/Fact-Sheet-Advice-for-individual-businesses-opting-in-to-an-Industry-COVID-Safe-Plan.pdf

WorkCover Queensland guidelines for keeping workplaces safe during COVID-19:

<https://www.worksafe.qld.gov.au/coronavirus/workplace-risk-management-b>

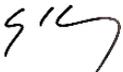
COVID-19 cleaning, disinfection and waste recommendations:

<https://www.qld.gov.au/health/conditions/health-alerts/coronavirus-covid-19/industry-and-businesses/resources-and-fact-sheets-for-industry/covid-19-cleaning-and-disinfection-recommendations>

COVID Safe resources for businesses (posters):

<https://www.australia.gov.au/covidsafe-resources>

<https://www.health.gov.au/resources/collections/novel-coronavirus-2019-ncov-resources#posters>

Signed and Approved By: Gary Cully 

Date: 21st August 2020

Parklands Christian College COVID SAFE PLAN 2020