

RTP Flow-Chart

The purpose of this chart is to provide an overall idea of how the responsible thinking process works, and what happens when students disrupt. When RTP is implemented each individual situation is considered. The decision to send a student home is to be made only in the Responsible Thinking Classroom, with the approval and support of the relevant Head of School.

Serious Acts of Misconduct

Student commits a serious act of misconduct and is sent immediately to the RTC who will contact the relevant Head of School.



Student is given an internal or external suspension or other consequence. The student and their parents or guardian may be required to meet with relevant College Staff to determine if there is a commitment to follow the rules. As circumstance dictates the students enrolment may be under review.



Disruption/Safety

Student disrupts and is asked the RTP questions by his teacher.



Student settles down and creates no further disruptions.

Student disrupts in RTC and the RTP Facilitator asks the RTP questions. If the student continues to disrupt, the RTP Facilitator contacts the relevant Head of School.

Non-Compliant Students

Any time the student is non-compliant and refuses to deal with the teacher, a referral form is filled out and the student is sent immediately to the RTC. If student refuses to go to the RTC a RTP Facilitator is called to remove student.



Later, student disrupts again and is asked “What are you doing?”, “What did you say would happen the next time you disrupted?”, and “Where do you need to be now?” Teacher fills out the referral form and sends student to RTC.



Student arrives at RTC, gives RTP Facilitator the referral form and for new students the RTC, process is explained.



When student is ready, they fill out their plan. Student and RTP Facilitator conference plan, making any needed changes.



Once plan is signed by RTP Facilitator, student returns class. Student negotiates plan with classroom teacher as soon as practical. If student disrupts while waiting to negotiate with his teacher, the student is asked “What are you doing?”, “What happens when you disrupt while waiting to negotiate?”, and “Where do you need to be now?”. The student returns to the RTC. The student must now wait until the teacher is available outside normal classroom time.



Student explains plan to teacher. If teacher is not satisfied with plan, she offers alternatives. Once readmitted to class, student returns completed plan to the RTC to be filed.

Frequent Flyer Program

The RTP Facilitator will implement specific strategies where there is an increase in disruptions, specific types of disruptions, and/or any other concerns about the student. This may require the use of the Student Support Team to discuss ideas and concerns.